



Department of Maryland Auxiliary to the Veterans of Foreign Wars of the United States

General Orders No. 1 – June 2024

These General Orders are to be read at the first meeting following receipt before being filed for reference:

1. Having been elected and installed as Department President of the Auxiliary to the Veterans of Foreign Wars of the United States, Department of Maryland, in accordance with the National Bylaws, I hereby accept command.
2. The Department Officers for the ensuing year have been elected, appointed and installed. All previous appointments are hereby declared null and void.
3. A Council of Administration Meeting was held at the Grand Hotel following the Installation of Officers for the purpose of approving the 2024-2025 Budget. Please remember that District Presidents are members of the Department Council of Administration and should attend all Council meetings. If a District President is unable to attend a Council meeting, then they should send their Sr. or Jr. Vice President to represent the District at the meeting.
4. Auxiliaries that have not forwarded their installation reports to the Department must do so immediately. Please send them to Department Secretary Libby Dalla Tezza at vfwauxsecretary4md@comcast.net or 1751 Keysville Road, So., Keymar, MD 21757. The Auxiliary report to National can be done online by the Auxiliary Secretary; or, if you do not have the capability, you can send the report to Libby and she will enter the information for you.
5. All Auxiliaries were urged to register for the National Convention to be held in Louisville, KY July 27th – Aug 3rd, 2024 (advance registration deadline was May 31, 2024) Early Bird Registration is \$25.00. On-site registration is available for \$40.00.

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6. In accordance with Section 810 of the National Bylaws, “Presidents on all levels shall, within thirty (30) days after installation into office, submit to the Commander of the corresponding unit of the VFW, the last quarterly audit, membership status report, and such additional reports as may be required.
7. Per Section **814C**, of the National Bylaws: “It shall be the duty of the Trustees to see that the offices of the President and Treasurer are bonded with an indemnity company authorized by National Headquarters or the Department as surety in a sum at least double the amount of funds and value of the property for which, so far as can be anticipated, the President and Treasurer may be accountable. The amount shall be approved by the body and the bond premium paid from their funds. The Office of the President shall hold the original bond of both offices. A copy of both the President and Treasurer bond shall be incorporated into the minutes each year.”
8. Per Section **814C (chart) 2nd Quarter**: The Quarterly Audit covering the months of April, May, and June 2024 shall be conducted during the month of July and performed with both the outgoing and incoming Treasurer and Trustees present in accordance with Section **814A and 814B** of the National Bylaws. The Senior Trustee whose term expired shall serve as Chairman. A copy of the completed Audit Report must be sent to the Department Treasurer, Jackie Kimball, and a copy shall be incorporated in the Department Secretary’s minutes. The Department Treasurer requests that a copy of the Bank Statement accompany each completed audit.”
9. District Presidents are reminded that Annual Visitations are very important and must be conducted. The Visiting Official should sign the Secretary’s and Treasurer’s books *only* if they are kept according to the procedures outlined in the Booklet of Instructions. Every question on the Visitation Form should be answered. Visitation forms should be filled out in triplicate with the signatures of the Visiting Officer and Auxiliary President on each copy.
10. There will be **one (1) School of Instruction held at Wells McComas Post 2678 on June, 15, 2024 from 9:30am until 3:00pm**. Registration forms were included in Department’s last mailing. If you have not received this information please contact Libby Dalla Tezza at 410-259-1967 or Jackie Kimball at 410-749-9511. All members are encouraged to attend.
11. Auxiliaries are encouraged to bring with them to the School of Instruction: **New members and Officers, donations for Hospital Treat and Hospital Fund, and the President’s Special Project “Patriot Point”**.

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12. Department will continue to use e-mail as our main avenue of notifications, and delivery of our monthly mailings, when you receive the Department Directory, please check your contact information (especially your phone and e-mail address). Please e-mail or send your corrections to the Department Secretary as soon as possible.
13. Department Commander Joseph “Joe” Chiccilo’s Homecoming will be held on August 11, 2024 at the Redmond Club in Hagerstown, MD and will begin at 2:00 pm.
14. My theme for this year is **“Setting Sail For Our Veterans”**. My Homecoming will be held on August 17, 2024 at EE Streets Memorial VFW Post 5118 at 355 Glebe Road, Easton, MD 21601 and will begin at 12:00 pm.
15. Department Membership Chairman Felicia Weeks asks the Auxiliaries to strive for 100% membership by December 31, 2024. Consult the Department Program Book regarding the various awards available to the members, Auxiliaries and Districts. Let’s show our pride in the Department of Maryland.
16. Congratulations to Jr. Past Department President Vanette Jones on a great year and I wish her and the Department Chairman all the best at the National Convention in Louisville, KY.
17. I would like to thank all the Auxiliaries and its members in the Department of MD for your continued support and look forward to working together with all of you this year. Remember, if you need us we are all here for you and please do not hesitate to call.

BY ORDER OF:



Deborah “Debbie” Sturgis
Department President

ATTEST:



Libby Dalla Tezza
Department Secretary